

## LESSON PLAN 2015-2016

Name: Teresa Lee

Subject: Problems and Solutions

Date: Feb1-5

	Concept/Objective	Technology	Assignment / Product
Monday	We will turn in Project Proposal We will the different parts of a resume, effective resume writing skills and it's importance in the job-hunting process.	Will use my computer , I Pad and projector	I will type my Project Proposal and turn in with signatures. I will take notes over handout learning the importance of effective resume writing
Tuesday	We will learn how to format and create a resume	Will use my computer, iPad, and projector	I will begin writing a rough draft of my resume using the example in iTunes U
Wednesday	We will learn how to format and create a resume	Will use my computer, iPad, and projector	I will continue writing a rough draft of my resume using the example in iTunes U
Thursday	We will learn the importance of a cover letter. We will learn how to format a cover letter	Will use my computer, I Pad, projector	I will use MS Word to begin tying my official copy of resume to be placed in portfolio
Friday	We will evaluate typed copy of our resume. We will discuss progress of Senior Project thus far	Will use my computer, I Pad	I will make improvements to resume based on teacher recommendations. I will complete Journal entry 1 (What do you think the purpose of the Senior Project is. What have I

			accomplished thus far)
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